

The Academic Dishonesty Appeal Process

- Each step needs to be taken within ten (10) business days of receiving letter or official email response regarding appeal decision. (Process for final grade appeal differs from dishonesty appeal. See the catalog for steps).
- If at any point the professor's charge/grade is overturned you do not have to continue with the process unless otherwise notified.
- Always refer to the Academic Catalog for more information on policies and procedures. <http://www.marshall.edu/catalog/undergraduate-catalogs/>.

-
- ✓ Step 1: Receive Letter of Academic Dishonesty from Academic Affairs (Does not apply for final grade appeal)
 - ✓ Step 2: Email Michelle Barbour, miller138@marshall.edu, to schedule an appointment.
 - ✓ Step 3: Email professor to appeal the charge of academic dishonesty with your reasons why you are appealing. Present any evidence as a part of the email.
 - ✓ Step 4: Email chair of department to appeal professor's decision.
 - ✓ Step 5: Email Dean of College to appeal the department chair's decision.
 - ✓ Step 6: Email head of academic appeals committee with all the facts and emails of the case so they can determine if a hearing is justified.
 - ✓ Step 6: Present case at an appeals hearing with the assistance of Michelle Barbour

CC miller138@marshall.edu in every email regarding your case of appeal

Marshall University Division of Student Affairs
Michelle Barbour, Student Advocate and Success Specialist
304-696-2284 miller138@marshall.edu

