

## HOW TO REQUEST A PROGRAM EXTENSION

If you will not complete your current program of study by the end date on your I-20, you will need to extend your I-20 to reflect the additional time needed in your program. You may go online to the highlighted link below to request an I-20 Program Extension.

Please note that in order to update your I-20, you must submit updated financial documentation no older than 6 months. Please see the most current I-20/ DS 2019 funding chart on the back of this page for minimum funding requirements.

To request a transfer of your F-1 SEVIS record, please submit a form online at:

<http://www.marshall.edu/iss/extension/>

Processing times for a Program Extension request is 2-3 business days. You will receive email notification to your Marshall University email account once the letter is prepared. If you do not receive notification in a timely manner, please contact the Office of International Student Services at [iss@marshall.edu](mailto:iss@marshall.edu).