

HOW TO APPLY FOR CURRICULAR PRACTICAL TRAINING (CPT)

CPT is an opportunity for F-1 international students to gain **work experience related to their academic program**. CPT is available to students based on certain specific eligibility requirements:

1. Must currently be in valid F-1 status.
2. Students in English language training programs (Academic English or Pathway) are ineligible for practical training.
3. The student must be enrolled full-time for at least one academic year (a fall and a spring semester).
4. The student must continue to be enrolled for a full course of study during the CPT.
5. The training must be an “integral part of the established curriculum,” which means the student must be enrolled in a practicum or internship course within the student’s major.
6. The internship or practical experience must be directly related to the student’s field of study.

If you think that you are eligible for CPT, you may submit an application online at:

<http://www.marshall.edu/iss/cptapp/>

Upon submission, your advisor will be sent a notification to complete an Advisor Certification form for your request. Once we have the information that we need, we will process your request.

Please allow 3 – 5 business days for processing your application. You will receive email notification to your Marshall University email to schedule your final OPT appointment. If you do not receive notification in a timely manner, please contact the Office of International Student Services at iss@marshall.edu.