



Graduate Council

MEMORANDUM

To: Dr. Jerome Gilbert – President

From: Dr. Lori Howard – Chair, Graduate Council *LH*

Date: November 6, 2018

Subject: **Approval of Graduate Council Amended Minutes: September 28, 2018**

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc.

Please advise if you have any comments/concerns/questions.

Minutes approved.

Jerome A. Gilbert
Dr. Jerome Gilbert
President, Marshall University

Nov. 15, 2018
Date

My signature does not include approval of resources for the 3 faculty positions in Attachment #3. These can be requested at a different time.

Note to Cora Pyles, Executive Assistant to the President: Please return the signed original to Dr. Lori Howard with .pdf copies e-mailed to:

Dr. Lori Howard, Chair, Graduate Council, howardl@marshall.edu
Dr. Conrae Lucas-Adkins, Secretary, Graduate Council, lucas26@marshall.edu
Dr. David Pittenger, Dean, Graduate College, pittengerd@marshall.edu
Dr. Monica Brooks, Asst. VP Online Learning & Libraries, brooks@marshall.edu
Dr. Tammy Johnson, Exec. Director of Admissions, johnson73@marshall.edu
Dr. Sonja Cantrell, Registrar, cantrell1@marshall.edu
Dr. Sherri Smith, Associate VP for Academic Affairs, smithsc@marshall.edu
Ms. Sandee Lloyd, Graduate Dean's Office, lloyd@marshall.edu
Mr. Adam Russell, Office of Academic Affairs, russell58@marshall.edu

MINUTES WERE AMENDED AT GRADUATE COUNCIL MEETING ON 10/26/2018
MU Graduate Council Meeting MINUTES– September 28, 2018
South Charleston Campus – Thomas Boardroom Room

Members Present: Allen, Davis, Beard, Blough, Hanna, Heaton, Howard, Lanham, Lawrence, Lucas-Adkins, McGhee, Sollars, Thompson, Vauth, Wait

Members Absent: Georgel

Ex-Officio Members Present: None

Ex-Officio Members Absent: Maher, Pittenger, Taylor

Guests: Dr. Tams, Dr. Welch, Dr. Appleton, Dr. Sammons

Agenda

Howard	Welcome, Introductions, Announcements
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 1)
Howard	Graduate faculty status candidates (Attachment 2)
Lawrence	Planning Committee (Attachment 3)
Heaton	Curriculum Committee (Attachment 4)
Lanham	Program Review Committee
Blough	Credentialing Committee
Howard/Tams	Catalog and Archives

Please reserve these meeting dates:

- September 28, 2018 – South Charleston Thomas Boardroom (1st working mtg)
- October 26, 2018 – Huntington John Spotts Room
- November 30, 2018 – South Charleston Thomas Boardroom
- January 25, 2019 – Huntington John Spotts Room
- February 22, 2019 – South Charleston Thomas Boardroom
- March 22, 2019 – Huntington John Spotts Room
- April 26, 2019 – South Charleston Thomas Boardroom

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the November 30th meeting are due November 1st.

Attachments:

1. Minutes of the past meeting
2. Graduate Faculty Membership Requests
3. Curriculum Committee
4. DNP Programs Across the Country (handout from College of Nursing; Planning Committee)

The meeting was called to order at 1:00PM.

MINUTES OF PREVIOUS MEETING **APPROVED**
(See Attachment 1)

GRADUATE FACULTY CANDIDATES **APPROVED**
(See Attachment 2)

ACADEMIC PLANNING COMMITTEE **APPROVED**
(See Attachment 3)

Drs. Welch and Appleton from Department of Nursing were present to address questions regarding addition of the New Degree for the DNP program.

AMENDED AT GRADUATE COUNCIL MEETING 10/26/18

Dr. Lawrence made motion to rescind approval of DNP from September meeting, because there is a need to discuss staffing of program with new provost. Motion to amend was seconded.

CURRICULUM COMMITTEE **APPROVED**
(See Attachment 4)

CREDENTIALING COMMITTEE No business to report.

PROGRAM REVIEW No new business to report

OTHER BUSINESS DISCUSSED

1. Dr. Tams discussed timeline for listing new faculty in Graduate Catalogue. Dr. Tams sends a preview of upcoming year's catalogue out in March. Graduate status must be given before someone can be listed as new faculty, and Graduate Council does not meet during summer. Dr. Davis presented idea of a "fast track" for faculty to be granted status when they are only teaching graduate classes. Discussions will continue in future meetings.
2. Dr. Howard proposed archiving minutes of Graduate Council on Digital Scholar. All Council members agreed to this proposal.
3. Dr. Howard discussed upcoming survey about Strategic Plan that will be sent to Graduate Council members. Essential that all members respond to the survey.

The meeting was adjourned at 2:43PM.

Attachment 1

MU Graduate Council Meeting MINUTES- August 31, 2018

Huntington Campus – John Spotts Room

Members Present: Davis, Beard, Hanna, Heaton, Howard, Lanham, Lawrence, Lucas-Adkins, Sollars, Thompson, Vauth, Wait

Members Absent: Allen, Blough, Georgel, McGhee

Ex-Officio Members Present: Pittenger

Ex-Officio Members Absent: Maher, Taylor

Agenda

Howard	Welcome, Introductions, Announcements (Attachment 1)
Lucas-Adkins	Approval of previous meeting Minutes (Attachment 2)
Howard	Graduate faculty status candidates (Attachment 3)
Pittenger	Graduate College updates (Attachment 6)
Howard	Review committee assignments and functions (Attachment 4)
All	Elect committee chairs (Attachment 5)

Please reserve these meeting dates:

- September 28, 2018 – South Charleston Thomas Boardroom (1st working mtg)
- October 26, 2018 – Huntington John Spotts Room
- November 30, 2018 – South Charleston Thomas Boardroom
- January 25, 2019 – Huntington John Spotts Room
- February 22, 2019 – South Charleston Thomas Boardroom
- March 22, 2019 – Huntington John Spotts Room
- April 26, 2019 – South Charleston Thomas Boardroom

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets. Requests for the November 30th meeting are due November 1st.

Attachments:

1. Graduate Council Members' Contact and Term
2. Minutes of the past meeting
3. Graduate Faculty Membership Requests
4. Graduate Council Standing Committee Responsibilities
5. Marshall University State of the Graduate College 2018

The meeting was called to order at 1:00 PM.

INTRODUCTION OF MEMBERS

- Correction to email address for Conrae Lucas-Adkins
(See Attachment 1)

MINUTES OF PREVIOUS MEETING

(See Attachment 2)

APPROVED

GRADUATE FACULTY CANDIDATES

(See Attachment 3)

APPROVED

GRADUATE COLLEGE UPDATES

(See Attachment 6)

Dean Pittenger provided overview of the Marshall University State of the Graduate College 2018 report.

Highlights of the report include:

1. While the graduate college enrollment is down this fall, the overall trajectory of the last 5 years is growth.
2. Areas of future development include online and accelerated programs.
3. Creation of interdisciplinary programs.
4. The definition and clarification of criteria for granting graduate faculty status.
5. Clarification of student appeal process for grade challenges; and
6. Policies for students with disabilities.

Motion to move into Executive Session made by Dr. Lawrence at 1:25PM and seconded by Dr. Lanham.

APPROVED

Returned to Regular Meeting at 1:32PM.

REVIEWED COMMITTEE ASSIGNMENTS AND FUNCTIONS

(see Attachment 4)

COMMITTEE CHAIRS

(see Attachment 5)

- Dr. Sue Tams and Dr. Howard are looking at updates for the Graduate Council's website. Email Dr. Howard within month of September with ideas.

The meeting was adjourned at 1:40PM.

Attachment 2

Type	Faculty Member	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Barnhart, Joseph	SOP	Pharmacy Practice, Administration, and Research	Graduate	1/14/2019	
Add	Clay, Tyler	SOP	Pharmaceutical Science and Research	Graduate	1/14/2019	
Add	Hambuchen, Michael	SOP	Pharmaceutical Sciences and Research	Graduate	1/14/2019	
Add	Levine, Lawrence	COB	Managing & Marketing/MIS	Graduate	8/20/2018	12/8/202
Add	Risher, Mary-Louise	SOM	Biomedical Sciences	SOM	8/20/2018	12/10/20
Add	Risher, William	SOM	Biomedical Sciences	SOM	8/20/2018	12/10/20
Add	York, Olen	COB	Managing & Marketing/MIS	Graduate	8/20/2018	12/8/202
Delete	Liu, Lu	CITE	Computer Science	Graduate	8/21/2017	12/9/202
Delete	Potts, Elizabeth	COEPD	Special Ed	Associate	9/4/2015	9/4/2018
Delete	Stanton, Robert	SOP	Experiential Learning	Doctoral	11/30/2012	11/30/20
Edit	Anderson, Dennis	COEPD	Leadership Studies	Doctoral	8/25/2014	12/13/20
Edit	Brammer, Camilla	COLA	Communication Studies	Associate	8/20/2018	12/10/20
Edit	Glazer, Hoyt	COB	Management, Marketing, MIS	Graduate	1/9/2017	5/6/2022
Edit	Lawrence, Bonita	COS	Mathematics	Graduate	8/20/2018	12/8/202
Edit	McDilda, Kathy	COEPD	Elem/Sec Ed	Associate	1/9/2017	5/8/2020
Edit	Newcome, Kathryn	COB	Managing & Marketing	Doctoral	8/21/2017	12/9/202
Edit	Salem, Asad	CITE	Engineering	Graduate	8/20/2018	12/8/202

Edit	Tiano, Jennifer	COLA	Psychology	Doctoral	8/20/2018	12/8/202
Edit	Tierney, Nancy	COB	Managing & Marketing/MIS	Doctoral	8/21/2017	12/9/202

Attachment 3

Academic Planning Committee Requests

College of Health Professions

Department: School of Nursing

New Major or Degree: Doctor of Nursing Practice

Credit Hours: 42 hours (5 semesters)

Type of Change: Addition

Starting Date: Fall 2020

Rationale:

There is a move at the national level to make the entry into practice for the Family Nurse Practitioner (FNP) the Doctorate of Nursing Practice (DNP). The proposed DNP program is a natural extension of the Master of Science in Nursing (MSN) FNP program at Marshall. There are no DNP programs in the southeastern portion of the state of WV. Presently nurses must seek to receive DNP from West Virginia University (WVU) or Sheppard [sic] University, or go out of state to obtain the DNP. The addition of the DNP program at Marshall will provide advance practice nurses in WV the opportunity to earn a professional doctorate and will increase enrollment at Marshall.

Additional Resource Requirements:

3 full time faculty including director who will be 12 month faculty

Adjunct faculty as needed

1 staff position

Office space

Equipment (computers, desks, etc)

Attachment 4 Curriculum Committee Requests

Full Proposals can be found at: <https://www.marshall.edu/graduate-council/upcoming-proposals/>

College of Business

Area of Emphasis Addition

Department: MBA/Management
 Emphasis Title: Supply Chain Management
 Credit Hours: 6 hours
 First Term: Spring 2019
 Rationale: This request is to add area of emphasis in Supply Chain Management. This will use courses that are already available for MBA – MGT 677 and MIS 685, to create the area of emphasis. This is an area of increasing importance for business. Overall the emphasis will be beneficial to our students as well as making our MBA more competitive. Students graduating with Supply Chain Management emphasis will be better placed to get jobs in various multinational and national organizations in manufacturing and service industry. It will also be beneficial for students seeking to apply for doctoral degree in the supply chain area. Looking at the trend this is a growing demand as well.
 Catalog: Students who choose to take two electives in either Marketing, Finance, Management, Health Care Administration, Human Resource Management, or Supply Chain Management in addition to the functional study courses can receive a concentration in that functional area.

College of Health Professions

Course Change

Change: Description, Prerequisite
 Department: SOK-PMSAT
 #/Title: HS 634 Athletic Training Externship
 Rationale: The 25 clinical hours required in a general medical setting was moved to HS 655 to better align with course content being taught during the semester. Prerequisite change is due to course sequencing.
 Catalog (old): Approved externship supervised by a clinical preceptor. Requires 225 clinical hours, of which 25 must be in a general medical setting. (PR: HS 645, program permission)
 Catalog (new): Approved externship supervised by a clinical preceptor. Requires students to complete a minimum of 225 clinical hours that includes an immersion experience. (PR: HS 655, program permission)

Degree Change

Department: Social Work
 Degree: MSW

Change: Deletion, Change

Rationale: The MSW program is requesting to change the catalog description to match the program self-study for the accrediting body – the Council on Social Work Education. These changes include: moving SWK 634 and removing SWK electives, “Behavioral Health Elective Courses”, “Other Electives”, and SWK 674. (see track changes below)

Advanced Standing in the Program

An applicant for admission to the Master of Social Work program who holds a baccalaureate degree from an undergraduate social work program accredited by the Council of Social Work Education may be admitted with advanced standing.

SWK 615 Psychopathology (3 credit hours)

SWK 631 Integrated Health Care: Models and Practice (3 credit hours)

SWK 633 Advanced Clinical Social Work Practice in Behavioral Health Care with Individuals and Families (3 credit hours)

The spring semester includes the following courses:

SWK 634 Advanced Clinical Social Work Practice in Behavioral Healthcare with Groups, Families and Communities (3 credit hours)

SWK 670 Advanced Theory and Practice with Children (3 credit hours)

SWK 673 Family and Community Violence in Rural and Underserved Areas (3 credit hours)

SWK 655 The Comorbidity of Mental Health and Physical Disorders (3 credit hours)

SWK 653 Advanced Field Practicum (9 credit hours, 450 work hours)

Students who enter the program with Advanced Standing (30 credit hours total) complete only one (1) academic (two semesters) yearlong field placement (9 credit hours, 450 work hours).

Behavioral Health Area of Specialized Practice

The Behavioral Health Area of Specialized Practice prepares students to conduct clinical social work practice in assessing, treating, and evaluating mental health, substance abuse, and physical health in relation to one another across practice settings. A focus throughout the specialization will be on understanding the multiple factors that influence health disparities and best practices to increase health equity, particularly for marginalized populations. There will be a special emphasis on effectively serving vulnerable populations with multiple needs. The Behavioral Health specialization integrates Generalist practice by enhancing and expanding on Generalist knowledge, values, and skills in the application of the planned change process across all size systems.

The Behavioral Health specialization extends and enhances the Generalist practice skills of engagement, assessment, planning, intervention, evaluation and termination across all sized

systems by incorporating clinical courses focused on Advanced Clinical Social Work in Behavioral Health with Individuals and Families.

SWK 673 Family and Community Violence in Rural and Underserved Areas
 SWK 631 Integrated Health Care: Models and Practice

Generalist macro practice is enhanced and extended in the Behavioral Health specialization through practice, assessment and evaluation of integrated health care models and practice in SWK 631. Integrated Healthcare Models and Practice prepares students to engage in culturally competent behavioral health practice with diverse client populations with attention to oppressed groups and populations at risk.

Non-Curricular Change

Change: Admission Requirements
 Department: Health Informatics
 Degree: Health Informatics (M.S.), Nursing Informatics (Online Graduate Certificate), Data Analytics (Online graduate certificate), and Health Informatics (A.M.D.)
 Effective: Spring 2019
 Rationale: Lowering the GPA requirements for Health Informatics (M.S.), Nursing Informatics (Online graduate certificate), Data Analytics (Online graduate certificate), and Health Informatics (A.M.D.) is based on the issues with international applicants and conversion of their grades. Based on this we wish to change the required GPA of Health Informatics, Nursing Informatics, and Data Analytics from 3.0 to 2.5. Health Informatics may change from 3.3 to 3.0. Additionally, removing the GRE requirements for Health Informatics and Nursing Informatics enables us to be more selective in who we admit. (see track changes below)

1. Health Informatics (M.S.)
 - “Students must have an undergraduate Grade Point Average (GPA) of 2.5 or higher on a 4.0 scale from their undergraduate degree granting institution.”
2. Nursing Informatics (Online graduate certificate)

“Cumulative grade point average of 2.5 on a 4.0 scale for all undergraduate course work.”
3. Data Analytics (Online graduate certificate)

“Students must have an undergraduate Grade Point Average (GPA) of 2.5 or higher on a 4.0 scale for all previously completed undergraduate university work.”
4. Health Informatics (A.M.D.)

“Must have at least a 3.0 overall undergraduate GPA; Must have at least a 3.0 GPA in the major.”