



Graduate Council

MEMORANDUM

To: President Stephen J. Kopp

From: Tracy Christofero – Chair, Graduate Council TC

Date: March 7, 2013

Subject: **Approval of Graduate Council Minutes: February 22, 2013**

Attached are the minutes of the February Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions and graduate faculty status.

Please advise if you have any comments/concerns/questions.

Minutes approved.

Dr. Stephen J. Kopp
President, Marshall University

3/15/13
Date

Note to President's secretary:

Please return the signed original to Tracy Christofero with .pdf copies e-mailed to:

Dr. Tracy Christofero, MUGC 328, South Charleston Campus
Dr. Donna Spindel, Dean, Graduate College, Old Main, Huntington campus
Dr. Cam Brammer, Secretary, Graduate Council, SH 248, Huntington campus
Mr. Tim Melvin, Office of Academic Affairs, Old Main, Huntington campus
Ms. Jennifer Lauhon, Office of Academic Affairs, Old Main, Huntington campus
Ms. Crystal Stewart, Information Technology, Drinko 313A, Huntington campus

MU Graduate Council Minutes
February 22, 2013
South Charleston Campus –Thomas Boardroom

Members Present: Christofero, Brammer, Anderson, Edington, Frank, Heaton, Krieg Lankton, Swindell, Watts

Members Absent: Trzyna, Garrett, Boster, Garrett, Morris, Larsen, Sollars, Sottile, Zanter (all excused)

Ex-Officio Members Present: Maher, Spindel

Ex-Officio Members Absent: Ormiston

Guests: Teresa Eagle, Dean, GSEPD

Chair Christofero convened the meeting at 1:05 P. M.

Agenda

Christofero	Welcome, Introductions, Announcements
Christofero	Approval of previous meeting Minutes (Attachment 1)
Christofero	Report of graduate faculty status candidates (Attachment 2)
Swindell	Program Review
Heaton (for Trzyna)	Curriculum Committee (Attachment 3)
Watts (for Zanter)	Academic Planning, Standards, & Policies Committee (Attachment 4)
Brammer	Credentialing Committee
Christofero	Miscellaneous business of the Council

Minutes Approval: The January 25, 2013 minutes were approved. (Attachment 1)

Graduate Faculty Status: Graduate Faculty Requests (Attachment 2)
 Moved, 2nd, and Approved.

Program Review: Swindell reported that the there are multiple programs to be reviewed and each of us will be responsible for at least 5 programs to be reviewed. He gave a short presentation on the reviewing process and where to find the needed forms for this process. Dr. Reynolds can be contacted if necessary regarding process of reviews.

Curriculum Committee (Attachment 3) (Heaton for Trzyna)
 Moved, 2nd, and Approved

Credentialing Committee: Brammer reported that the committee should be finished reviewing by March 15, 2013.

Academic Planning, Standards, & Policies Committee: (Attachment 4) (Watts for Zanter)
 Moved, 2nd, and Approved.

Christofero adjourned the meeting at 1:44 P. M.

The next meeting is March 29, 2013 – Huntington Campus – Don Morris Room 2E10

Submitted by Cam Brammer 3-4-2013; Reviewed by Tracy Christofero 3/5/13

**Attachment 1
 Previous Month's Minutes
 MU Graduate Council Minutes
 January 25, 2013
 Huntington Campus – Don Morris E210**

This meeting was held on the Huntington Campus and So. Charleston Campus attended via polycon technology. This was done because of snowy/icy weather conditions and people were advised to stay off the roads.

Members Present: Brammer, Trzyna, Anderson, Edington, Frank, Garrett, Heaton, Krieg Lankton, Larsen, Morris, Sollars, Sottile, Spindel, Swindell, Watts, Zanter

Members Absent: Anderson (excused), Boster, Christofero (excused), Garrett (excused)

Ex-Officio Members Present: Maher, Spindel

Ex-Officio Members Absent: Ormiston

Guests: Teresa Eagle, Dean, GSEPD; Shawn Schulenberry, PSC/COLA; Marybeth Beller, PSC/COLA; Neil Evans, COHP

Trzyna, Vice-chair, convened the meeting at 1:06 p.m.

Agenda

Trzyna	Welcome, Introductions, Announcements
Trzyna,	Approval of previous meeting Minutes (Attachment 1)
Trzyna,	Report of graduate faculty status candidates (Attachment 2)
Swindell	Program Review
Zanter	Academic Planning, Standards, & Policies Committee
Trzyna	Curriculum Committee (Attachment 3)
Brammer	Credentialing Committee
Trzyna	Miscellaneous business of the Council

Minutes Approval: The November 30, 2012 minutes were approved. (Attachment 1)

Graduate Faculty Status: Graduate Faculty Requests (Attachment 2) were approved, with corrections noted for editing (see highlighted names for correction in attachment).

Program Review: Swindell reported that the reviewed programs have gone forward to the Assessment Office. Dr. Reynolds will be contacted if necessary regarding status of reviews.

Academic Planning, Standards, & Policies Committee: Zanter reported that he is holding an application for further review.

Credentialing Committee: Brammer reported that the committee should be finished reviewing by March 15, 2013.

Curriculum Committee (Attachment 3) (Trzyna)

GRADUATE COURSE CHANGES:

COHP- School of Physical Therapy- PT 710.....Approved

*With changes in wording of course description

COHP- School of Physical Therapy- PT 711.....Approved

COHP- School of Physical Therapy- PT 761.....Approved

Changes in Requirements for Program:

COLA- Political Science – Change in Degree Program.....Approved

*Changes to be made: Students must complete 36 hours of credit, including thesis hours, and a maximum of six elective hours may be counted toward the degree.

Dean Spindel told members to call her with any concerns that we may have about the graduate school.

Trzyna adjourned the meeting at 2:07 p.m.

Submitted by Cam Brammer 2/5/13; Reviewed by Wendy Trzyna 2/6/13 and Tracy Christofero 2/7/13

Attachment 2

Graduate Faculty Status Requests

Type	Faculty Member	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Axel, Anne	COS	Biological Sciences	Graduate	01/30/2013	01/30/2018
Add	Brown, Cheryl	COLA	Political Science	Graduate	01/14/2013	01/14/2018
Add	Howerton, Dawn	COLA	Psychology	Doctoral	02/14/2013	02/14/2018
Add	Huffman, Jeffrey	CITE		Associate	04/14/11	04/14/14
Add	Krstenansky, John	SOP	Pharmaceutical Sciences and Research	Doctoral	11/30/12	11/30/17
Add	Liu, Jian	CITE	Applied Science & Tech.	Graduate	01/29/13	01/29/18
Edit	Christofero, Tracy	CITE	Applied Science & Technology	Graduate	01-29-13	01-29-18
Edit	Cohenford, Menashi	COS	Integrated Science & Tech.	Graduate	01/31/13	01/31/18
Edit	El-Shazly, Aley	COS	Geology	Associate	01/30/2013	01/30/2018
Edit	McIntosh, James	CITE	Applied Science & Technology	Associate	1/31/13	1/31/18
Edit	O, Frank	COS	Biological Sciences	Graduate	01/31/13	01/31/18
Edit	Stern, David	CITE	Applied Sci. & Technology	Graduate	1/30/13	1/30/18

Attachment 3: Graduate Curriculum Requests

CHANGE IN AREA OF EMPHASIS (1)

College: GSEPD

Department: Adult and Technical Education

Area of Emphasis Title: Training and Development, Adult Education

Credit Hours: 33-36

Type of Change Requested: Addition of Course to the Area of Emphasis

- Addition of ATE 689 (Grant Proposal Writing for Non-Profit Agencies) (3 credit hours) as a requirement to Training and Development and Adult Education areas of emphasis.

Rationale: A faculty review of all the courses in the three Areas of Emphasis in the MSATE resulted in the addition of ATE 689, Grant Proposal Writing as a required course to strengthen the Adult Education and Training and Development areas.

Term to Take Effect: Summer 2013

Catalog change is included – Total credit hours remained the same, the number of electives was reduced from 12 to 9 in order to accommodate the addition of these 3 required hours.

NEW COURSE ADDITIONS (1)

College: GSEPD

Department: Leadership Studies

Course Number and Title: LS 621 Public Policy Analysis for Higher Education

Catalog Description: This course will introduce students to the process of developing federal and state public policy for higher education and examine legislation related to governance, finance, and oversight.

Prerequisites: None

First Term Offered: Fall 2013

Credit Hours: 3

Attachment 4: Intent to Plan – Entry Level Masters in Athletic Training

Page 2 rationale:

1. All Athletic Training Education programs are accredited by the CAATE. In 2005, this group and the National Athletic Trainers' Association began discussing changing the entry-level requirements to sit for the Board of Certification (BOC) Examination to an earned masters degree (entry level masters) from the current baccalaureate requirements. We currently have an accredited BS Athletic Training Program and want to convert it to a 3-2 Entry Level Masters (ELM). While this change has not yet been mandated, we feel that a transition deadline will be revealed at our biannual educators' meeting in January 2013. The current MS Athletic Training will remain unchanged (which is an advanced masters degree program).
2. CAATE recognizes both BS and ELM programs as qualifying students for national boards (BOC) eligibility. There are currently 27 ELM and 337 BS accredited programs in the United States. An accreditation transition program for BS programs wishing to become ELMs is being rolled out January 2013. Making this transition would make Marshall an attractive option for students wishing to complete both their athletic training education and a masters degree before entering the workforce.
3. Athletic Training is currently the only allied health field where students are expected to simultaneously complete general education requirements, their core professional coursework, and clinical practice. Many students struggle to find an appropriate balance between academic and clinical courses, and often sacrifice time at their clinical site to carry 15-18 academic hours each semester. As a 3-2 curriculum, this program allows students to complete three years of undergraduate preparatory coursework before entering the two year graduate/professional phase of the curriculum. This gives students the opportunity to concentrate on professional and clinical courses prior to taking the BOC Examination. Students who choose not to apply to the professional phase of the program in year three will be able to finish undergraduate degrees in Exercise Science, Biomechanics, or Health Science.
4. As a 3-2 curriculum, Marshall could also admit students into the professional phase of the program who have already completed an undergraduate degree in another field and who meet the prerequisite and entrance requirements. This could increase enrollment.
5. The number of students enrolling in the program is not expected to decline. The US Department of Labor Bureau of Labor Statistics estimates that Athletic Training will be one of the fastest and largest growing professions through 2020.
6. Since students in the current advanced masters program must already have BOC certification from an accredited BS or ELM program, this proposed ELM program will not negatively affect its enrollment (and may increase it if students choose to do both degrees at MU).
7. A 3-2 ELM program would be attractive to INTO students by giving them additional time to complete English and other prerequisite requirements before matriculating into the professional phase of the program.

Graduate Intent to Plan--Major or Degree-Page 2

Please provide a rationale for new degree program: (May attach separate page if needed)

1. All Athletic Training Education programs are accredited by the CAATE. In 2005, this group and the National Athletic Trainers' Association began discussing changing the entry-level requirements to sit for the Board of Certification (BOC) Examination to an earned masters degree (entry level masters) from the current baccalaureate requirements. We currently have an accredited BS Athletic Training Program and want to convert it to a 3-2 Entry Level Masters (ELM). While this change has not yet been mandated, we feel that a transition deadline will be revealed at our biannual educators' meeting in January 2013. The current MS Athletic Training will remain unc
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3. Athletic Training is currently the only allied health field where students are expected to simultaneously complete general education requirements, their core professional coursework, and clinical practice. Many students struggle to find an appropriate balance between academic and clinical courses, and often sacrifice time at their clinical site to carry 15-18 academic hours each semester. As a 3-2 curriculum, this program allows students to complete three years of undergraduate preparatory coursework before entering the two year graduate/professional phase of the curriculum. This gives students the opportunity to concentrate on professional and clinical courses prior to taking the BOC Examination. Students who choose not to apply to the professional phase of the program in year three will be able to finish undergraduate degrees in Exercise Science, Biomechanics, or Health Science.
4. . As a 3-2 curriculum, Marshall could also admit students into the professional phase of the program who have already completed an undergraduate degree in another field and who meet the prerequisite and entrance requirements. This could increase enrollment.
5. The number of students enrolling in the program is not expected to decline. The US Department of Labor Bureau of Labor Statistics estimates that Athletic Training will be one of the fastest and largest growing professions through 2020.
6. Since students in the current advanced masters program must already have BOC certification from an accredited BS or ELM program, this proposed ELM program will not negatively affect its enrollment (and may increase it if students choose to do both degrees at MU).
7. A 3-2 ELM program would be attractive to INTO students by giving them additional time to complete English and other prerequisite requirements before matriculating into the professional phase of the program.

1. ADDITIONAL RESOURCE REQUIREMENTS: If your new program requires additional faculty, equipment or specialized materials, attach an estimate of the time and money required to secure these items.

NOTE: Approval of this form does not imply approval for additional resources. Enter NONE if not applicable.

Please note that no additional resources, faculty lines, or budgetary allocations will be needed. Also note that it will enhance the retention from bachelors to masters education.

2. NON-DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the request and any response received from them. Enter NONE if not applicable.

No duplication

For catalog changes as a result of the above actions, please fill in the following pages.

Marshall University Graduate Council Meeting

Department: School of Kinesiology

New Major or Degree: Entry Level Masters in Athletic Training

Credit Hours: 52

Rationale:

Department: School of Kinesiology

New Major or Degree: Entry-Level Masters in Athletic Training

Credit Hours: 52

Rationale:

1. National accreditation requirements are likely changing to require an entry-level masters to sit for the Board of Certification (BOC) Examination. Both BS and ELM programs meet accreditation requirements to prepare students for the board exam.
2. There are currently 27 accredited ELM and 337 accredited bachelor programs in the United States. Making the transition to an ELM would make Marshall an attractive option for students who wish to complete both their athletic training education and a masters degree before entering the workforce.
3. Athletic Training is currently the only allied health field where students are expected to simultaneously complete general education requirements, their core professional coursework, and clinical practice. This program would be designed as a 3-2 curriculum; as such, students could complete three years of undergraduate preparatory coursework before entering the graduate/professional phase of the curriculum (two years). This would give students the opportunity to concentrate on professional and clinical courses prior to taking the BOC Examination. Students who choose not to apply to the professional phase of the program in year three will be able to finish undergraduate degrees in Exercise Science, Biomechanics, or Health Science.
4. As a 3-2 curriculum, Marshall could admit students into the professional phase of the program who have already completed an undergraduate degree in another field and who meet the prerequisite and entrance requirements.
5. The number of students enrolling in the program is not expected to decline. The US Department of Labor Bureau of Labor Statistics estimates that Athletic Training will be one of the fastest and largest growing professions through 2020.
6. This course of study will not negatively affect enrollment in the current advanced masters in Athletic Training currently offered at Marshall (the ELM serves as a route to certification, and students in the post-professional program must already be certified).
7. A 3-2 ELM program would be attractive to INTO students by giving them additional time to complete English and other prerequisite requirements before matriculating into the professional phase of the program.

Graduate Intent to Plan--Major or Degree-Page 3

5. New Catalog Description

Insert a 'clean' copy of your proposed description, i.e., no strikethroughs or highlighting included. This should be what you are proposing for the new description. (May attach separate page if needed)

Athletic Trainers are allied health professionals who collaborate with physicians to optimize participation in a physically active population. The field encompasses the prevention, recognition, evaluation, treatment, and rehabilitation/reconditioning of acute and chronic medical conditions involving impairment, functional limitations, and disabilities (www.nata.org). Athletic trainers are typically employed by professional teams, colleges and universities, high schools, clinics and hospitals, industry, and more.

The entry-level masters (ELM) in Athletic Training (MSAT) is intended for students seeking initial certification and registration/licensure as an athletic trainer, and qualifies them to take the Board of Certification (BOC) Examination. It is a rigorous academic program in which students complete both academic and clinical coursework over 5 semesters to become both highly skilled practitioners and competitive in the job market. Students can apply to the program in two ways: 1) students currently enrolled at Marshall University can apply during the spring semester of their junior year (90+ hours and all general education and prerequisite coursework must be complete or in progress); or 2) students holding a bachelors degree in a related field (prerequisite coursework complete). Admission is competitive and not guaranteed.

Admission Criteria:

Prospective students must meet the minimum criteria listed below to be considered for program admission:

- Admission to Marshall University
- Overall cumulative minimum GPA of 2.70
- C or better in all prerequisite coursework: anatomy, physiology, exercise physiology, kinesiology/biomechanics, nutrition, personal health, general psychology, and fitness assessment/exercise prescription
- Current first aid & CPR-AED for the professional rescuer or healthcare provider certification
- 90+ hours complete/in progress if enrolled as an undergraduate at Marshall university (including completion of all general education coursework) -OR- bachelor's degree from an accredited institution of higher learning
- 50 observation hours under the supervision of a Certified Athletic Trainer
- Complete application
- Successful interview
- Ability to meet the CAATE Technical Standards of Admission as documented by a licensed physician

Page 2 rationale:

1. All Athletic Training Education programs are accredited by the CAATE. In 2005, this group and the National Athletic Trainers' Association began discussing changing the entry-level requirements to sit for the Board of Certification (BOC) Examination to an earned masters degree (entry level masters) from the current baccalaureate requirements. We currently have an accredited BS Athletic Training Program and want to convert it to a 3-2 Entry Level Masters (ELM). While this change has not yet been mandated, we feel that a transition deadline will be revealed at our biannual educators' meeting in January 2013. The current MS Athletic Training will remain unchanged (which is an advanced masters degree program).
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