

END-OF-YEAR-REPORT

COMMITTEE NAME

A. NUMBER OF MEETINGS HELD:

Insert information

B. SUMMARY OF ACTION TAKEN BY THE COMMITTEE ON REQUEST:

Insert committee charge(s) and other information

C. SUMMARY OF ACTION INITIATED BY THE COMMITTEE:

Insert information

D. RECOMMENDATIONS SENT TO THE FACULTY SENATE:

Insert recommendation number and description

E. SUMMARY AND STATUS OF UNFINISHED BUSINESS:

Insert information

F. ELECTION OF OFFICERS FOR 2016-2017 ACADEMIC YEAR:

Insert information

Respectfully Submitted:

Insert Name

INSERT NAME, Chair