

# College of Business Application for Graduation

Today's Date: \_\_\_\_\_ Student I.D. Number: \_\_\_\_\_

Name: \_\_\_\_\_  
                    First                                    Middle                                    Last

Permanent Address: \_\_\_\_\_

\_\_\_\_\_ Phone : \_\_\_\_\_

Current Address: \_\_\_\_\_

Phone : \_\_\_\_\_ E-Mail Address: \_\_\_\_\_@marshall.edu

I am applying for the following graduation date: \_\_\_\_\_

  Month  Year

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

List courses you are presently taking:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Semester Total Hours: \_\_\_\_\_

List courses to be taken:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Semester Total Hours: \_\_\_\_\_

Have you repeated any courses for D/F Repeats or received credit for the same course more than once?  
If so, please list the course(s): \_\_\_\_\_

### Important Notice Regarding Transient Student Coursework:

Any courses that are being taken as a transient student at another institution during your final semester may cause your graduation date to be delayed. You should discuss this with an academic advisor prior to enrolling in courses at another institution.

### Publication of Directory Information:

Upon graduation, Marshall University will publish certain directory information about graduates in the Commencement program and will release information to newspapers and other media for publication. The directory information to be published may include name, major, degree, honors, and awards received, and city, county and state of residence. If you do not want this information released and regardless of any previous requests for confidentiality of directory information, you must notify the Registrar's Office (stating specifically that you do not want your graduation information published) within 10 business days of submitting this application for graduation.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

# AACSB Business School BBA Questionnaire

**Congratulations on your upcoming COB graduation! For AACSB Accreditation reporting purposes, we are required to obtain the following information. We appreciate your cooperation.**

1. Are you a full-time student? Yes / No
2. Are you currently seeking employment? Yes / No
3. If you are not seeking employment, is it: (circle one)
  - a. Because you are continuing your education; or
  - b. For other reasons (please explain): \_\_\_\_\_  
\_\_\_\_\_
4. Are you currently employed? Yes / No
  - a. If yes, where are you employed? \_\_\_\_\_
  - b. Is this job related to your major? Yes / No
  - c. Are you planning to stay with your current job after graduation? Yes / No
5. Have you received and accepted a job offer for employment upon graduation? Yes / No
  - a. If so, what company is it with and what is the position? \_\_\_\_\_  
\_\_\_\_\_
  - b. If so, is this job related to your major? Yes / No
6. Did you complete an internship while you were enrolled as a student? Yes / No
  - a. If so, how did you learn about the internship? \_\_\_\_\_
  - b. How many semesters did you work as an intern? \_\_\_\_\_
  - c. What company did you intern for? \_\_\_\_\_
  - d. Did the internship result in future employment opportunities? Yes / No
7. Have you applied and been accepted into a graduate school program? Yes / No  
If yes, please specify: \_\_\_\_\_

For AACSB reporting purposes, we would like to send you a follow-up survey. Please provide us with the appropriate contact information in which you can be reached three months after graduation:

Name \_\_\_\_\_

Address \_\_\_\_\_

Student I.D. # 901- \_\_\_\_\_ Graduating Month & Year \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Phone (Cell) \_\_\_\_\_

Marshall Email Address \_\_\_\_\_ Personal Email \_\_\_\_\_